

PROFESSIONAL DEVELOPMENT IS ONE OF AFPE'S FUNDAMENTAL TENETS.

To submit a grant proposal to defray the cost of a **UNIVERSITY COURSE**, please send the following:

- AFPE grant form
- Copy of your transcript showing one or more courses completed between July 1, 2021 and June 1, 2022
- Proof of payment

To submit a grant proposal to defray the cost of **ATTENDING A CONFERENCE**, send the following:

- AFPE grant form
- Proof of payment
- Proof of attendance  
(copy of a badge, certificate of attendance, etc.)

AFPE may reimburse associated conference costs (check all you are seeking reimbursement for)

- Hotel
- Registration fees
- Primary commercial travel

To submit a grant proposal for **CLASSROOM EDUCATIONAL MATERIALS**, send the following:

- AFPE grant form
- An itemized receipt
- A detailed lesson plan showing how your materials will be used

# AFPE Teacher Grants

## Professional Development Opportunity

Members in good standing may apply for a grant by completing the form below and scanning and sending it with the required paperwork to [afpegrants@gmail.com](mailto:afpegrants@gmail.com). Completed applications with all supporting documentation will be approved on a first-come, first-served basis until grant funds have been exhausted.

Graduate courses, conferences, workshops, or classroom projects must be completed between July 1, 2021 and June 1, 2022. The maximum amount of any one grant is \$1000; no individual may receive more than a total of \$1000 in grant monies per school year.

Grant applications along with all supporting materials must be received by June 1, 2022, for any expenses or coursework for the 2021-2022 school year. Applications sent without all supporting documentation will NOT be considered.

Name: \_\_\_\_\_

Type of Professional Activity:

\_\_\_\_\_

What is your primary reason for participating in this activity?

\_\_\_\_\_

Work Location:

\_\_\_\_\_

Total Cost:

Amount requested:

\$1000 max

I certify that I have not applied for monies from any other source, including FCPS and/or any PTA/PTO/PTSA, to defray the cost to which this grant application refers.

Signature \_\_\_\_\_

Date \_\_\_\_\_

Grant applicants must be dues-paying members of AFPE during the entirety of the school year in which the grant application was submitted and during the period in which the course or other activity was completed. Grant payments are made shortly after AFPE quarterly meetings. Please do not expect immediate reimbursement.